ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DCI Area Briefing at the Information Systems Board Offsite
Meeting on 5 November 1987

FROM:	EXTENSION	NO.
SA/EXDIR		ER 4552-87
7E12 HQS		**DATE** 20 October 1987

STAT
STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
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ER 4552-87
20 October 1987

STAT   MEMORANDUM FOR:
                       DCI Area ADP Control Officer

STAT   FROM:
                       Special Assistant to the Executive Director

        SUBJECT: DCI Area Briefing at the Information Systems
                       Board Offsite Meeting on 5 November 1987

STAT   1. The Information Systems Board will be meeting
during 5-6 November. You are invited to brief the ISB on the DCI
Area's plans for information systems at 10:45 on 5 November. You
should allow one hour for your presentation and answering
questions.

            2. During the course of your briefing, please give us your
area's views on:

    -- Which applications are being used widely? Which
       applications are people finding especially useful? How
       much standardization has there been?

    -- How do departmental systems and local area networks relate
       to your plans?

    -- What are your plans for acquiring workstations? What
       capabilities do you need? How do your plans for personal
       computers relate to office automation? What will you do
       with your existing base of Wangs and Delta Datas?

    -- Which services (close-in support, database administration,
       training, etc.) should be delivered by individual
       components, i.e., at the office level?

    -- What has been the impact of standards activities?

    -- What test-beds are underway? What has been learned? Who
       else might be interested?

In addition, we would welcome any comments on:

    -- What ideas do you have for future testbeds?

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           Offsite Meeting on 5 November 1987

-- Where would Agency-wide standards or policy be beneficial?

-- What new plans do you have for deploying information
   technology to the foreign or domestic field?

-- What has been the impact of computer security
   requirements?

Both near-term and long-range goals and priorities should be
clearly stated. Requirements affecting the central services
provided by OC or OIT should also be highlighted. There will be
an overhead projector in the meeting room.

3.   Please let me know by 26 October:

-- whether you plan to attend. If you will be unable to
   attend, please let me know who will be briefing in your
   stead.

STAT

-- any special requirements, such as audio-visual equipment.

/signed/

STAT

STAT   DCI/EXDIR,   (20 Oct 87)

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